

Second Annual Indiana State Historic Records Advisory Board  
Conference Program – Thursday, March 25, 2010  
Indiana State Library, Room 401  
Archives I

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|----------------|--|
| 9:00-9:15 AM   | Welcome/Introductions<br>Jim Corridan, State Archivist   |
| 9:15-10:15 AM  | <i>Keep or Toss: The Art of Appraisal</i><br>Brenda Burk, IUPUI<br><p>Archivists often say that "stuff" is the "junk" that they keep, and "junk" is the "stuff" that they don't keep. So how do archivists decide what is "stuff" and what is "junk"? This session will provide an opportunity to learn about the archival art of appraisal. Participants will handle archival collections that are old and new, unique and commonplace, as they learn about the factors that go into deciding what to keep and what to throw away, shaping the historical record forever.</p> |
| 10:15-10:30 AM | Break  |
| 10:30-11:30 AM | <i>Establishing Intellectual Control in Archives</i><br>Mark Vopelak, Indiana State Library<br><p>This program will address the theory and practice of implementing intellectual control in archives and record keeping institutions. Concepts such as provenance and original order will be featured as well as methods of arrangement and description and the creation of finding aids that enable researchers to locate and use records that are relevant to their needs.</p>   |
| 11:30-11:45 AM | Society of Indiana Archivists<br>Brenda Burk, IUPUI  |
| 11:45-12:00 PM | Break  |
| 12:00-1:00 PM  | Lunch, Indiana Author's Room - SHRAB funding and networking<br>Jim Corridan, State Archivist   |
| 1:00-2:00 PM   | <i>Care, Handling, &amp; Housing of Archival Records</i><br>Elizabeth Hague, Indiana State Archives<br><p>This session will be a brief introduction into the handling, housing, and care of historic records. We will cover the proper way to store records and also the safest environment for them. We will touch on</p>   |

housekeeping in storage areas. Care of records will be presented from a preservation point of view. I will include sources from which to buy archival supplies.

2:00-3:00 PM

*Resources Available in Indiana*

Jim Corridan, State Archivist – Panel Format

Jim Corridan will moderate a panel and take questions with Katie Mullen, Indiana State Library Conservator, Connie Rendfeld, Digital Librarian from the Indiana State Library, and Brenda Burk, Philanthropic Studies Archivist at Indiana University Purdue University Indianapolis.